

GRANT COUNTY FAIR & RODEO

****AUGUST 25-28, 2010****
(Cowkid's Rodeo - August 29, 2010)

PARTICIPATION AGREEMENT, RULES AND REGULATIONS

GENERAL INFORMATION

- Exhibitors and vendors agree to comply with rules and regulations of the Fair as stated in the annual County Fair Guide.
- The Fairboard retains sole discretion as to booth placement, location, and space.
- While every effort is made not to duplicate booths, participants **will not** be given an **exclusive** right by the Fair to sell, take orders, or demonstrate any service or product.
- Drawings are permitted by non-profit groups as long as they are in compliance with all the Oregon State Statutes and have received approval from the Fair. Generally, drawings **should only be held within the confines of your booth**; no roving solicitation.
- All food concessionaires must be in compliance with Oregon State Health Department. The State Health Inspector will make an on-sight visit.
- Exhibitors and vendors can not sublet their space.
- All booths, trailers, vans, etc., used on the grounds by concessionaires must be neatly constructed, clean, and of a pleasing appearance.
- All activity on grounds is to be in accordance with State, County, and City ordinances.
- Dogs/pets shall be kept within the confines of Participant's space and not accessible by the public. **No pets shall be in a food booth.** Dogs/pets shall not run loose.
- Participant agrees to cause no damage and will leave property in the same condition as it was prior to the event. Participant will make no alterations, additions, improvements, or changes to or upon said premises without consent of the Fair Office. Any and all approved installations and removal of any alterations, additions, improvements, or changes will be entirely at the expense of the Participants.
- Participants shall conduct themselves in a quiet and orderly manner at all times.
- **Complimentary fair passes are included with each space rental. Up to four additional passes may be purchased at \$7.00 (half price) for your employees/volunteers. All of your volunteers/employees must have their own passes either provided by you or they must purchase at the gate. Passes are not to be exchanged or transferred.**

INSURANCE

- **FOOD vendors** are required to provide a certificate of insurance covering the general liability with a ten-day notice of cancellation. Coverage will be \$500,000 per occurrence with a \$1,000,000 aggregate. **The Certificate shall name Grant County Fairgrounds, Grant County Fair Board, Grant County, their employees and agents as additional insured.**

FAIR SET-UP, TAKE DOWN AND HOURS OF OPERATION

SETUP FOR INSIDE VENDORS.

- The Pavilion will be open for setting up and decorating on:
 - Sunday prior to fair week, 8:00 AM-5:00 PM
 - Monday 8:00 AM to 6:00 PM
 - Tuesday 8:00 AM to 6:00 PMExhibitors and vendors need to check in at the Fair Office **BEFORE** setting up their booth.
- All **indoor vendor spaces and exhibits** must be set up and in place by **6:00 PM, Tuesday, August 18, 2009**. The Pavilion will close at 6:00 PM and reopen on Wednesday at 10:00 AM. Outside vendors are to be setup and open to the public **NO LATER THAN 10:00 AM** each day of Fair.
- Exhibitors and vendors must be open daily through the Fair.
- All booths must be manned during hours of operation of the Fair with the exceptions of agencies and non-profit organizations, which may have a "display only" booth.
- The Fairground is open from 8 AM to 11PM each day of the Fair.

VENDOR/EXHIBITOR HOURS OF OPERATION

INSIDE (Pavilion):

Wednesday	August 20 th	10 AM ~ 8 PM
Thursday	August 21 st	10 AM ~ 8 PM
Friday	August 22 nd	10 AM ~ 8 PM
Saturday	August 23 rd	11 AM ~ 8 PM

OUTSIDE VENDOR/EXHIBITOR

Wednesday	August 25 th	10 AM ~ 10 PM
Thursday	August 26 th	10 AM ~ 10 PM
Friday	August 27 th	10 AM ~ 11 PM
Saturday	August 28 th	10 AM ~ 11 PM

- Tear down prior to 6:00 AM Sunday morning is not permitted.
- Vendors can begin take down at 6:00 AM Sunday, August 28th.

VEHICLES & PARKING

- Vehicles will not be permitted on the fairgrounds from 8:00 AM Wednesday, August 25th to 6:00 AM Sunday, August 29th, except for restocking purposes as noted below:
 - Vehicle(s) used for restocking booths will be permitted until 8:00 A.M daily.
 - After 8:00 AM, deliveries made through the day must be hand carted to the booths. There will be no exceptions.
 - Public safety requires us to enforce this policy.
- Parking is permitted in the field at the east end of the fairgrounds, on the lot at the end of Canton St. or on the side streets.

NOISE AND SOUND DEVICES

- The use of gongs, bells, loudspeakers, microphones, and loud music of an offensive or disturbing nature is prohibited on the fairgrounds.

CANVASSING

- Posting or distributing posters, handbills, and other advertising material is prohibited, except from the booths of licensed exhibitors and concessionaires. Any Participant placing flyers on automobiles must obtain a permit from the Fair Office.
- Every concessionaire and agent shall work only in front of his own concession or booth and shall not be over four (4) feet from his concession or booth while working at the fair.
- No roving participant or solicitor acting for either a profit or non-profit organization or on his own behalf shall be permitted on the fairgrounds, except within the immediate area of the grandstand. All solicitations for either contributions or sale must be made from within the confines of a concession or booth unless otherwise exempted by the rules and regulations of the GC Fair Board.

GARBAGE

- Exhibitors and vendors need to dispose of their garbage in the containers nearest them. **Please flatten boxes and don't overfill or stuff garbage containers.**
- The garbage will be emptied twice daily, 6:30 AM and 3:00 PM.

SECURITY

- The Grant County Fair, Fair Board and Grant County do not assume responsibility for the safety of booths or other property of concessionaires or exhibitors, nor will they be held responsible for any loss incurred by concessionaire or exhibitor as a result of theft, fire, accident or other cause.

KNIVES, FIREARMS, ETC

- Under no circumstances will knives, firearms or any other items that fall under this category or deemed unsafe be allowed for display or sale on the fairgrounds. If any such article or exhibit is discovered, such articles and persons responsible may be removed by order of the Fair.

SMOKING

- There is absolutely **NO SMOKING** allowed in any facility or in or around your booth area(s).

REFUNDS

- Space fee is due with your vendor application.
- If written notice of cancellation is received by June 1st, 50% of the fee is refundable; if written notice is received by July 1st, 25% of the fee is refundable.
- No refund for cancellations or no shows after July 1st.

Participant's failure to comply with the terms and conditions of this agreement shall be cause for immediate termination of this agreement at the sole discretion of the GC Fair and, upon notification in writing of such termination, Participant shall vacate and forfeit all payment and space rights as liquidated damages without prejudice to any other right or remedy available to the fair.

Please sign your application confirming you have received and read and will comply with the participation agreement.

Thank You.