



Keerins Hall

Holiday Bazaar

Saturday, December 3rd 2016 9:00-4:00

Below is the registration form for the annual Holiday Bazaar in Keerins Hall. Vendors that participated in our Bazaar last year will receive first preference for space, **if the registration form AND PAYMENT are received on or before November 4th, 2016.** After this date all spaces will be rented on a "first come" basis.

RULES & REGULATIONS

1. All reservations must be paid prior to Bazaar date or vendor will not be allowed to participate.
2. Refunds will NOT be issued after **November 23 2016**-Refunds will be evaluated on an individual bases-no refunds for no shows.
3. Exhibit Spaces are limited in size. Each space will consist of (1) 6' X 2' table and 2 chairs. Space depth is approximately 4 feet (including table).
4. Due to uncontrollable circumstances, certain spaces and tables may be slightly larger or smaller.
5. **Display space will be regulated. You will be asked to remove part of the display if it extends beyond the allotted space or charged additional.**
6. Vendors may set up on the Friday before the event from **7 AM – 5 PM**. Doors will be open for vendors at 7 AM on Saturday of event All vendors are to be open for business by 9 AM, **on the day of event.**
7. Vendors are required to display their items for the **ENTIRE** time of the bazaar 9:00-4:00 unless all items have been sold. If a vendor vacates a space prior to closing, they will forfeit being a priority vendor at other events.
8. Displays are permitted provided they do not impose on other vendors, block aisle ways or take more space than permitted. Please contact fair office for any exceptions on displays for approval.
9. Vendor area must be kept clean during the event. All trash generated from selling of products (i.e., boxes, bubble wrap, Styrofoam pellets) is **not to be discarded in the Fairgrounds dumpster or trash cans.**

\$5 Discount if payment is received by 11/04/2016

Name: _____ Address _____

City, State _____ Zip _____ Phone: _____ Email: _____

Description of merchandise: _____

Please list the number of tables to reserve:

_____ \$35 per table
 _____ -\$5 Discount prior to **11/04/16**
 _____ \$5 Electricity (Limited availability)

\$ _____ **TOTAL ENCLOSED:**

VENDOR BOOTH DRAWING

We encourage you as the vendor to have a **free gift drawing** at your booth that we can advertise. **You as the vendor are responsible** to select and contact your winners.

Please have your own drawing box & supplies

Mail to: Grant County Fairgrounds, 411 NW Bridge St., John Day, OR 97845 ☎ 541.575.1900

Holiday Bazaar Dec 3rd 2016